



**Retired Teachers
Organization**
of the Nova Scotia
Teachers Union

Retired Teachers Organization

of the Nova Scotia Teachers Union
3106 Joseph Howe Drive, Halifax, Nova Scotia B3L 4L7

COMMITTEE APPLICATION FORM

Deadline for Application - June 15th

The RTO has five (5) standing committees. They are:

- | | |
|-------------------------------|--------------------------|
| Research/Review | <input type="checkbox"/> |
| Communications | <input type="checkbox"/> |
| Membership | <input type="checkbox"/> |
| Pension & Benefits | <input type="checkbox"/> |
| Programs | <input type="checkbox"/> |

If you are interested in serving on one of these committees,
please check which one, or more than one, using numbers to reflect
your priority choices (i.e. 1, 2, etc)

If you are interested in serving on one of these committees,
please complete and submit this form.

[Please Print]

Name: _____ **Branch:** _____

Address: _____

Tel #: _____ **Email:** _____

Postal Code: _____

Committee(s) of Choice: _____

Have you served on a committee in the past?

If yes, which one(s): _____

Please attach a resume including the following:

- RTO Branch Activities
- RTO Provincial Activities
- Other (including NSTU Local or Provincial Activities)

COMMITTEE RESPONSIBILITIES

There are five Standing Committees. Except for the Communications Committee, which has six members, there are five members on the other committees, including the Chair. The Chair is a member of the RTO Executive and reports to the Executive after each committee meeting. The success of the RTO depends on the participation of members from all parts of the province. The duties are listed below.

Research/Review Committee - The mandate of this Committee is to provide in-depth analysis and research in areas identified by the Executive. The Committee will also review and evaluate the effectiveness of the RTO in areas defined by the Executive.

Communications Committee - This Committee's responsibilities are to publish *The Retired Teacher* Newsletter at least three times a year and to keep the RTO website up-to-date. The Committee must ensure that the newsletter contains reports from the RTO Committees, a President's message, pictures and reports from the Branches, and information for those interested in offering for RTO Executive and Committee positions.

Membership Committee - This Committee's responsibilities are to ensure the membership database is current and accurate and as active teachers retire, to establish procedures to recruit new members to the RTO. The Committee prepares materials, including Branch membership lists and application forms which are presented to Branch Presidents at their meetings.

Pension and Benefits Committee - This Committee's responsibilities are to keep RTO members up-to-date on pension and insurance matters and to propose improvements in pension and insurance matters to the RTO Executive. This Committee prepares information which is regularly published in the RTO Newsletter. As well, the Committee seeks discounts and special offers for RTO members.

Programs - The Committee organizes a full day Wellness Symposium every two years. The Committee investigates/organizes and coordinates programs and/or workshops as determined by the Executive, as well. The Committee is also responsible to report to the Executive on the Symposium, programs, and workshops that have been held. The Committee shall perform such other duties as determined by the Executive.

Return to:
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B0P 1P0
Or scan and email to bbberryman459@gmail.com